

How to Read a Degree Audit Report (DAR)

The simplest way to read your degree audit report is by printing the report then following 3 steps.

1. Begin reading the audit from the top down.
The first section tracks various catalog rules such as writing intensive hours.

Highlight/circle any – or NO that you see in the report. This signifies that a requirement has not been met.

If believe that you have met a requirement that is showing unmet, then meet with your academic advisor to review coursework and update your audit.

Also take note of the earned and in-process hours totals.

Each requirement of your degree will be listed starting with core curriculum. Remember a requirement has been filled if it is designated OK.

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criteria. See the Academic Policies section of the
undergraduate catalog.
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* DUE TO DEGREE REQUIREMENT CHANGES WITHIN THE CATALOG, *
THIS AUDIT IS SUBJECT TO REVISION.

** Note: Depending on minor and/or prerequisite hours, **
additional elective hours may be required.
CONTACT YOUR ACADEMIC ADVISOR.

TOTALS:
+R 1) Minimum Texas State GPA >=2.0 (satisfied).
-R 2) Minimum of 39 advanced hours.
      .0 hrs. complete
IN-P ---> 12.0 HOURS
      NEEDS: 27.0 HOURS
+R 3) Minimum of 32 residency hours. Additional rules:
      * In residence at Texas State for at least two long
      (Fall or Spring) semesters or 30 weeks in Summer terms.
      * 24 of the required 39 advanced hours at Texas State.
      * 6 hours of the advanced work included in major must
      be at Texas State.
      * 24 semester hours of the last 30 hours offered toward
      graduation must be at Texas state.
      (See advisor for clarification of residency rules.)
      52.0 hrs. complete
IN-P ---> 12.0 HOURS
-R 4) Minimum of 9 Writing Intensive hours.
      NEEDS: 9.0 HOURS
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TOTAL TRANSFER HOURS:
      15.0 hrs. complete 5 COURSES TAKEN
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JC COURSE HOURS: (Maximum: 66)
      15.0 hrs. complete 5 COURSES TAKEN
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REJECTED JC COURSE HOURS (any hours above 66 hours)
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Minimum Graduation Requirements for BBA - Accounting
Minimum hours for this degree: 128 hours.
EARNED: 67.0 HOURS
IN-PROCESS: 12.0 HOURS
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OK Communication (Core Code - 010)
EARNED: 6.0 HOURS 2 COURSES 1 SUB-GROUP
200512 ENG 1310 3.0 A 010:COLLEGE WRITING I
200605 ENG 1320 3.0 A 010:COLLEGE WRITING I
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NO Business Core Courses
EARNED: 27.0 HOURS          0 SUB-GROUPS
--> NEEDS:                  2 SUB-GROUPS
- 1) Lower division courses:
    18.0 hrs. complete 6 COURSES TAKEN    3.67 GPA
    200412 ECO 2315 :J 3.0 B    OSO:PRIN MACROECONOMI
                                AUSTIN COMMUNITY COLLEGE
    200612 ACC 2361    3.0 A    INTRO TO FIN ACCTNG
    200612 CIS 1323    3.0 A    INTRO MICROCOMP AP
    200612 ECO 2314    3.0 A    PRIN MICROECONOMICS
    200705 ACC 2362    3.0 B    INTRO TO MGRL ACCTNG
    200705 BLAW 2361    3.0 A    LEGAL ENVIRON
    NEEDS:
    Course(s):  QMST 2333          3
- 2) Upper division courses:
    (MGT 4335 is capstone, should be taken in last
    semester).
    9.0 hrs. complete 3 COURSES TAKEN
    200712 FIN 3312    3.0 IP    BUSINESS FINANCE
    200712 MGT 3303    3.0 IP    MGT OF ORGANIZATIO
    200712 MKT 3343    3.0 IP    PRIN OF MARKETING
    NEEDS:
    Course(s):  CIS 3380  MGT 3353,4335    9
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NO Major - BBA - Accounting
EARNED:  3.0 HOURS          0 SUB-GROUPS
--> NEEDS:                  3 SUB-GROUPS
- 1) Seven courses required.
    3.0 hrs. complete 1 COURSE TAKEN
    200712 ACC 3313    3.0 IP    INTERMED ACCT I
    NEEDS:
    Course(s):  ACC 3314,3363,3365,3385,4313,4328    18
- 2) Two restricted business electives required.
    NEEDS:
    Course(s):  BLAW 3362,3363,3367  CIS 2324,3374,3382,
    CIS 3390,4350  ECO 3311,3334,3355  FIN 3318,3325,    6
    FIN 4325  MGT 3340,3360,3361
- 3) Two advanced business elective required.
    NEEDS:
    Course(s):  MKT 3***  TO 4***  ACC 3***  TO 4***
    FIN 3***  TO 4***  ECO 3***  TO 4***  CIS 3***    6
    TO 4***  MGT 3***  TO 4***  BLAW 3***  TO 4***
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Failed Courses and Incomplete Courses
EARNED:  .0 HOURS
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ADDITIONAL COURSES-
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2. Next highlight/mark the needs area of the report. This will tell you what you are lacking in order to fill that requirement. Write-in the number of hours that are needed for each area of the requirement. (See examples to the side)

3. Finally, add up the number of hours needed for each requirement on the report. Then add this total to the total in-process and earned hours. (noted earlier) The difference in this total and 128 represents the number of free elective hours you need to complete.

	<i>Example</i>
Earned Hours	_____ 67
+ In-process Hours	_____ 12
= Hours Subtotal	_____ 79
+ Hours Needed	_____ 42
= Total	_____ 121
Difference in Total and 128 hours (this is free electives needed)	_____ 7
= Hours Total	128 128

The audit does not reflect prerequisites or course order. Refer to the Undergraduate Catalog for this information.